New Curriculum Students

If you are a new curriculum student, your password will initially be set to the **last six digits** of your Social Sec. Number. New students should follow these instructions to create a permanent password...

1. Go to the ECC home page, http://www.edgecombe.edu/
2. Click "Student Portal" on the far right. Click "Self Service"
3. Enter your username and, for the password, the last six of your SSN
4. You will be forced to change the six-digit temporary password to a new permanent one, which will also become your password for MyEdge email and for Moodle. Self Service will say, "**Login failed: Your password has expired. Please choose a new password.**" and then ask you for your User ID and Current Password.
5. For "Current Password" enter the last six digits of your SSN again. The new password you create here in Self Service will then be the *only one you'll need* for **Self Service**, **MyEdge** student email, and **Moodle**. The new password must be between 6 and 15 characters long and *must* contain *some* numbers. It can be *all* numbers, but it does not have to contain both numbers and letters. So you could use your student ID number.
6. Once you change your password in **Self Service**, please enroll your password in **EdgeId**,

Here's how to do that...

*Instructions for enrolling your password in **EdgeID***
1. Go to the EdgeID site https://edgeid.edgecombe.edu
2. Click on "Enroll"
3. Enter your normal user name (such as **jsmith0329**)
4. Enter your password...
5. Click "Submit"

You will be prompted to answer 3 security questions...
You can pick what three questions you would like from the list.
(Remember that the answers to questions *are* case sensitive)

Answer these and click "Enroll."

If you ever forget this password, you can come back to EdgeID and unlock your account and reset your password by answering your three questions

You are done.